



DATE: November 30, 2011
TO: Mayor and Members of the City Council
FROM: City Manager
SUBJECT: Background Material for December 3 Planning Session

Our Annual Planning Session is scheduled for this Saturday, December 3, 2011, 8:00 a.m. to 1 p.m. at the City Hall. All Department Heads (including our Planning and Engineering contractors, Sutter County Sheriff and Sutter County Fire) have been invited to participate. Scott Winter will again facilitate the session. Breakfast will be available at 8:00 a.m., and depending on the amount of discussion that occurs, lunch may not be served before 1:00 p.m.

Our goal for the meeting is to develop 20-year, 10-year and 3-year goals in the areas of Community Infrastructure, Economic Climate, and Culture and Recreation. Staff will use the results from the meeting to shape the draft 2012 Community and Economic Development Action Plan for review in January and adoption in February. As in past years, our Department Heads and contractors will be joining Council in the creative discussions.

In preparation for the meeting, I have attached the following:

1. The year-end progress report for the 2011 Community and Economic Development Action Plan.
2. A copy of the Vision Statement and Guiding Principles for the 2030 General Plan
3. A copy of the project list developed in preparation for the session last year.

This information is provided to help get your creativity flowing as you think about what you would like to see in Live Oak's future.

Please review the material prior to the meeting and feel free to ask questions. I'm looking forward to joining with you and our staff for a productive morning.

Respectfully submitted,



Jim Goodwin
City Manager

cc: Department Heads