

## **Plot Plan Checklist**

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## PLOT PLANS ARE REQUIRED FOR:

- ✓ Additions
- ✓ Garages
- ✓ Pools
- ✓ Patio Covers
- ✓ Garage/Patio Conversions
- ✓ Any Detached or Attached Structure

## CHECKLIST OF REQUIREMENTS:

- Owners Name and Contact Information
- □ Street Address
- □ Assessors Parcel Number
- □ Street Names
- □ Drawing Scale
- □ North Arrow
- Dimensions of Property Lines
- □ Driveway and Sidewalk
- Drainage Flow Arrows
- □ Label Existing Buildings and Structures Both Above and Below Ground, and Indicate Their Usage
- □ Label Proposed Additions and Indicate Usage
- Dimensions from Existing Buildings and Structures to Property Lines
- □ Location of Mechanical Equipment
- Dimensions from Proposed Buildings and Structures to Existing Buildings
- □ Dimensions of Existing Buildings and Structures and Square Footage, If 2 story also give footprint area
- Dimensions of Proposed Buildings and Structures
- □ Locations of All Above and Below Ground Utilities
- Locations and Dimensions of All Easements

PROVIDE THREE (3) COPIES, Minimum size 8 1/2" X 11" however large lots or lots with multiple structures may require a larger size for clarity

