



Parks & Recreation Committee Meeting

**November 14, 2016 – 3:30 pm
Live Oak City Hall**

COMMITTEE:	Gary Baland, Council Member Diane Hodges, Council Member
STAFF:	Jim Goodwin, City Manager Luis Cibrian, Parks & Recreation Director Hope Ithurnburn, Executive Assistant to City Manager

- 1. Roll Call**
- 2. Review/Approve Committee Meeting Minutes:**
March 21, 2016, April 19, 2016, May 16, 2016, July 18, 2016 and August 15, 2016
- 3. Discussion/Action Items**
 - a. Parks & Recreation Future Meeting Dates
- 4. Program Updates**
 - a. Youth Soccer
 - b. Men's Soccer
 - c. Railroad Safety Poster Contest
 - d. Zumba Party
- 5. Old Business**
 - a. Live Oak Little League
- 6. New Business**
 - a. Wrestling
 - b. Turkey Shoot
 - c. Small Town Holiday Celebration
 - d. Youth Basketball
- 7. Adjournment**



Parks & Recreation Committee Meeting Minutes

March 21, 2016 – 3:30 pm
Live Oak City Hall

COMMITTEE:	Gary Baland, Council Member Diane Hodges, Council Member
STAFF:	Jim Goodwin, City Manager Luis Cibrian, Parks & Recreation Director (Interim) Kathleen Caldwell, Sr. Administrative Assistant

1. Council Member Hodges called the meeting to order at 3:30 pm.
2. **The following staff members were present:**
Jim Goodwin, City Manager, Luis Cibrian, Parks & Recreation Director (Interim), and Kathleen Caldwell, Sr. Administrative Assistant
3. **Roll Call**
Present: Council Member Diane Hodges and Council Member Gary Baland
Absent: None
4. **Program Updates**
 - **Wrestling**
Luis gave an update on the program with discussion following.
 - **Youth Basketball Program**
Luis gave an update on the program with discussion following.
5. **Old Business**
 - **Community Garden Update**
Luis gave an update on the community garden project.
6. **New Business**
 - **Men's Basketball League**
Luis gave an update on the men's basketball league.
 - **Soccer Camp**
Luis gave an update on the upcoming soccer camp.
 - **PLAYzeum Program**
Luis gave an update on the PLAYzeum program.
7. **Adjournment**
Councilmember Diane Hodges adjourned the meeting at 4:41 pm.



Parks & Recreation Committee Meeting Minutes

April 19, 2016 – 3:30 pm
Live Oak City Hall

COMMITTEE:	Gary Baland, Council Member Diane Hodges, Council Member
STAFF:	Jim Goodwin, City Manager Luis Cibrian, Parks & Recreation Director (Interim) Hope Ithurnburn, Executive Assistant to City Manager

- 1. Council Member Hodges called the meeting to order at 3:30 pm.**
- 2. The following staff members were present:**
Jim Goodwin, City Manager, Luis Cibrian, Parks & Recreation Director (Interim), Scott Rolls, City Engineer, and Hope Ithurnburn, Executive Assistant to City Manager.

The following guests/participants were present:
Sean Melton, Melton Designs, Janet Thomas, Live Oak Little League, and Kathy Grove, Live Oak Little League.
- 3. Roll Call**
Present: Council Member Diane Hodges and Council Member Gary Baland
Absent: None
- 4. Discussion/Action Items**
 - **Live Oak Little League – License Agreement**
Jim and Luis reviewed the proposed updates with discussion following.
 - **Skate Park Discussion regarding Design Change**
Sean Melton reviewed the proposed changes to the Skate Park design with discussion following.
- 5. Program Updates**
 - **Soccer Camp**
Luis gave an update on the program with discussion following.
 - **Men's Basketball**
Luis gave an update on the program with discussion following.
- 6. Old Business**
 - **Lifeguards**
Luis gave an update on the lifeguard recruitment process and related timeline.
 - **Soccer Complex Grand Opening**

Luis gave an update on the opening with discussion following.

- **Donation Letters**

Luis confirmed that thank you letters will be sent to those donating \$1,000 or more.

- **Community Garden**

Luis gave an update on the community garden project.

7. **New Business**

- **Men's Soccer League**

Luis gave an update on the men's soccer program with discussion following.

- **Gold Sox Group Reservations**

Luis gave an update on the upcoming Gold Sox game on June 25th with discussion following.

- **Spring/Summer Brochures**

Luis informed the committee that he is currently distributing the program brochures.

- **Parks Maintenance**

Luis gave an update on the projects underway for the pool and parks with discussion following.

8. **Adjournment**

Councilmember Diane Hodges adjourned the meeting at 5:03 pm.



Parks & Recreation Committee Meeting Minutes

May 16, 2016 – 3:30 pm
Live Oak City Hall

COMMITTEE:	Gary Baland, Council Member Diane Hodges, Council Member
STAFF:	Jim Goodwin, City Manager Luis Cibrian, Parks & Recreation Director (Interim) Hope Ithurnburn, Executive Assistant to City Manager

1. **Council Member Hodges called the meeting to order at 3:30 pm.**
2. **The following staff members were present:**
Jim Goodwin, City Manager, Luis Cibrian, Parks & Recreation Director (Interim), and Hope Ithurnburn, Executive Assistant to the City Manager.
3. **Roll Call**
Present: Council Member Diane Hodges and Council Member Gary Baland
Absent: None
4. **Program Updates**
 - **Men's Basketball**
Luis gave an update on the program with discussion following.
 - **Clean Up Day**
Luis gave an update on the event scheduled for May 21st with discussion following.
5. **Old Business**
 - **Soccer Camp**
Luis gave an update on the event with discussion following.
 - **Gold Sox**
Luis gave an update on the event scheduled for June 25th with discussion following.
 - **Adult Soccer League**
Luis gave an update on the program with discussion following.
 - **Scholarship Donations**
Luis gave an update on the donations received thus far, as well as donations received last year.
6. **New Business**
 - **Swim Lessons**
Luis gave an update on the program with discussion following.
 - **Swim Passes**

- Luis gave information regarding the passes and fees.
- **Lifeguards**
Luis gave an update on the recruitment with discussion following.
 - **Swim Parties**
Luis gave an update on the parties that are scheduled.
 - **Tennis Camp**
Luis gave an update on the camp.
 - **Aqua Zumba/Aerobics**
Luis gave an update on the programs.

7. Adjournment

Councilmember Diane Hodges adjourned the meeting at 4:25 pm.



Parks & Recreation Committee Meeting Minutes

July 18, 2016 – 3:30 pm
Live Oak City Hall

COMMITTEE:	Gary Baland, Council Member Diane Hodges, Council Member
STAFF:	Jim Goodwin, City Manager Luis Cibrian, Parks & Recreation Director (Interim) Hope Ithurnburn, Executive Assistant to City Manager

1. **Council Member Hodges called the meeting to order at 3:33 pm.**
2. **The following staff members were present:**
Jim Goodwin, City Manager, Luis Cibrian, Parks & Recreation Director (Interim), and Hope Ithurnburn, Executive Assistant to the City Manager.
3. **Roll Call**
Present: Council Member Diane Hodges and Council Member Gary Baland
Absent: None
4. **Program Updates**
 - **Swimming Lessons**
Luis gave an update on the swimming lesson program with discussion following.
 - **Youth Tennis**
Luis gave an update on the tennis program with discussion following.
 - **Scholarship Programs**
Luis gave an update on the program with discussion following.
 - **Kids' Lunch Program**
Luis gave an update on the summer program that provides free lunch to that are being served at the pool during the summer months when school is not in session.
 - **Movie Night**
Luis gave an update on the event with details.
5. **New Business**
 - **Youth Soccer**
Luis gave an update on the program with discussion following.
 - **Cardboard Boat Races**
Luis shared details on the upcoming event.
 - **National Night Out**
Luis shared details on the upcoming event scheduled for August 2nd and discussion followed.
 - **Pencil Giveaway**

Luis shared details on the upcoming event scheduled for August 9th.

6. Adjournment

Councilmember Diane Hodges adjourned the meeting at 4:49 pm.



Parks & Recreation Committee Meeting Minutes

August 15, 2016 – 3:30 pm
Live Oak City Hall

COMMITTEE:	Gary Baland, Council Member Diane Hodges, Council Member
STAFF:	Jim Goodwin, City Manager Luis Cibrian, Parks & Recreation Director Hope Ithurnburn, Executive Assistant to City Manager

1. **Council Member Hodges called the meeting to order at 3:30 pm.**
2. **The following staff members were present:**
Jim Goodwin, City Manager, Luis Cibrian, Parks & Recreation Director, and Hope Ithurnburn, Executive Assistant to the City Manager.
3. **Roll Call**
Present: Council Member Diane Hodges and Council Member Gary Baland
Absent: None
4. **Discussion/Action Items**
 - **Parks & Recreation Future Meetings**
Luis suggested meeting every other month vs. monthly (i.e., January, March, etc.). The suggestion was supported and will be added to next month's agenda.
5. **Program Updates**
 - **Men's Soccer**
Luis shared details on the program which recently ended with discussion following.
 - **Swimming Pool**
Luis gave an update on the pool schedule and informed the committee that the pool will remain open until the end of August on weekends only. Discussion and questions followed.
 - **Aqua Zumba**
Luis gave an update on the program with discussion following.
6. **Old Business**
 - **National Night Out**
Luis shared details on the event which included seven block parties with discussion following.
 - **Pencil Give Away**
Luis shared details on the event with discussion following.

7. New Business

- **Zumba Party**

Luis gave an update on the event with discussion following.

- **Youth Soccer**

Luis gave an update on the program sharing details and discussion following.

- **Youth Wrestling**

Luis gave an update on the program scheduled to begin in October.

- **Live Oak Little League Improvements (3-5 year plan)**

Luis shared details on the improvement plan with questions and discussion following.

- **Co-Ed Volleyball Tournament**

Luis shared details on the event scheduled for August 27th with discussion following.

8. Miscellaneous Business

Luis shared details on a possible claim against the City with discussion following.

9. Adjournment

Councilmember Diane Hodges adjourned the meeting at 4:19 pm.