



(Temporary) Public Works Maintenance Worker

Extra Help (1,000) Hours

DEFINITION

Under general supervision of the Public Works Director and or the Public Works Lead, this classification works primarily in the Public Works Department and performs a variety of duties essential to the maintenance of the City.

EXAMPLES OF DUTIES

- Up keeping of City property, streets, and other facilities.
- Knowledge of general construction.
- Performs basic maintenance work.
- Up keeping equipment, tools and other supplies in proper condition.
- Maintaining proper tree pruning and trimming on trees.
- Operates all hand tools required for work including shovels, rakes, picks, hoes, wrenches, drills.
- All other duties assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Basic knowledge of tools, materials, and equipment used in Public Works.

Ability to:

Perform work in gardening and maintenance, upkeep grounds, and related facilities. On a continuous basis, know and understand operations, and observe safety rules; intermittently analyze problem equipment; identify and locate equipment. Some work may occur on assigned evenings, weekends, or holidays. Work in a variety of weather conditions. Establish and maintain effective working relationships co-workers and general public.

EMPLOYEE HOURS

This recruitment is for extra-help (temporary) employment that is of limited duration. Extra-help employees are used for employment on short-term projects; on a seasonal basis to meet recurrent work peaks; employment on an as-needed basis to meet peak workload, emergency, or other unusual situations. Extra-help employees cannot work more than 999 hours in a fiscal year and are covered by Social Security. Employee will be assigned 40 hours a week until the 1,000 hours are completed, or season has concluded.

BACKGROUND INVESTIGATION

Fingerprinting is required for this position.