



APPLICATION FOR
PARADE / TEMPORARY STREET CLOSURE

Failure to fully complete this application and to provide the required drawing(s) may result in denial of this request. Be sure to return the signature pages, dated and signed. *Please attach an accurate drawing to scale showing dimensions of the street, sidewalk, booths and any other objects placed.*

NOTE: ORGANIZATION REQUEST LETTER MUST BE SUBMITTED

DATE: _____ TSC No.: _____ (city use only)

Applicant: _____
Phone: _____ (daytime)

Address: _____

Fax: _____

Organization: _____

Street(s) to be closed (Include the set up and breakdown times)

a) _____ between _____ and _____

Start date/time: _____

End date/time: _____

b) _____ between _____ and _____

Start date/time: _____

End date/time: _____

c) _____ between _____ and _____

Start date/time: _____

End date/time: _____

Intersection closure? Specify: _____

Start date/time: _____

End Date/time: _____

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SIGNATURE PAGE

Event Time(s): _____

Purpose of Closure or Name of Event: _____

Street Fair? _____ Athletic Event? _____ Parade? _____ Other? _____

Expected Attendance:

Have these streets been closed before for this purpose? _____

When? _____

DISCLAIMER:

IT IS THE PERMITTEE'S RESPONSIBILITY TO COMPLY WITH ALL STATE AND FEDERAL DISABILITY ACCESS REQUIREMENTS APPLICABLE TO THE EVENT .COMPLIANCE WITH THE CITY'S PERMIT REQUIREMENTS DOES NOT EXEMPT THE PERMITTEE FROM ANY ADDITIONAL REQUIREMENTS THAT MAY BE IMPOSED BY STATE OR FEDERAL LAWS.

PROOF OF INSURANCE AND ADDITIONAL INSURED REQUIREMENTS
(SEE ATTACHED)

Sutter County Sheriff Department

Date

Print Name: _____

Live Oak Fire Department

Date

Print Name: _____

City Manager

Date

Print Name: _____

Return to:
City Of Live Oak
9955 Live Oak Blvd.
Live Oak, CA 95953

**ENTITY (ADDITIONAL INSURED)
THE CITY OF LIVE OAK MUST BE THE ADDITIONAL INSURED.**

**CITY OF LIVE OAK
9955 LIVE OAK BLVD.
LIVE OAK, CA 95953
PH# 530-695-2112**

INSURANCE REQUIREMENTS FOR LESSEES (NO AUTO RISKS)

Lessee shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Lessee operation and use of the leased premises. The cost of the insurance shall be borne by the Lessee.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. Insurance Services office Commercial General Liability coverage ("occurrence")
2. Workers' Compensation insurance as required by the State of California and Employer's Liability insurance (for lessees with employees).
3. Property insurance against all risks of loss to any tenant improvements or betterment's.
4. Full Liquor Liability if alcohol is sold or served for a long period of time.

MINIMUM LIMITS OF INSURANCE

Lessee shall maintain limits no less than:

1. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Employer's Liability: \$1,000,000 per accident for bodily injury or disease.
3. Property Insurance: Full replacement cost with no coinsurance penalty provision.

DEDUCTIBLES AND SELF-INSURED RETENTION'S

Any deductibles or self-insured retention's must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retention's as respects the City, its officers, officials, employees and volunteers; or the Lessee shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

OTHER INSURANCE PROVISIONS

The general liability policy is to contain, or be endorsed to contain the following provisions:

1. The City, its officers, officials, employees and volunteers are to be covered as insurer's as respects: liability arising out of premises owned, occupied or used by the Lessee. The coverage shall not contain special limitations on the scope of protection afforded to the City, officers, officials, employees or volunteers.
2. The Lessee's insurance coverage shall be primary insurance as respects the City, its officers, employees and volunteers. Any insurance or self-insurance maintained by the entity, its officers, officials, employees or volunteers shall be excess of the Lessee's insurance and shall not contribute with it.

3. Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the City, its officers, officials, employees or volunteers.
4. Coverage shall state that the Lessee's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurers liability.
5. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

VERIFICATION OF COVERAGE—City Staff will confirm policy with insurance company

Lessee shall furnish the City with original endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms provided by the City. All endorsements are to be received and approved by the City. As an alternative to the City's forms, the Lessee's insurer may provide complete, certified copies of all required insurance policies, including endorsements effecting the coverage required by these specifications.